

Japanese Teachers' Association of NSW



(JTAN)
ABN 94 045 344 808
PO Box 419 Belrose 2085
<http://www.jtan.org.au>

20th January 2009

Hello Everyone

Welcome back to the start of the 2009 school year. We hope you had a very Merry Christmas and a restful, enjoyable break in the New Year.

This year we hope to try and provide useful workshops, resources and exams and to foster more participation by members on the Website, at workshops, and at coffee afternoons, dinners etc in local areas during the year. Please read the Newsletters to keep up-to-date with this.

Newsletters in 2009 will also give you more details about the Extension Workshop , the Year 10 Day, and the Speaking / Listening Practice Days for both Year 12 Beginners and Continuers students. The AGM and accompanying workshop details are yet to be finalized so they will follow later in the year.

Included in this envelope are the:

1. 2009 JTAN Membership Rules, Application Form & Invoice
2. 2009 JTAN Exam & Resource Kits Order Form and Invoice
3. 2007 - 2008 JTAN Exam Kits Order Form and Invoice (Very limited numbers)
4. Details for 2009 Workshops where available

Please read through and fill out all of the information carefully. If you have queries, please do not hesitate to contact Aaron at JTAN via our email address enquire@jtan.org.au or me at esugimoto@optusnet.com.au

We thank you for all your support in 2008. We look forward to a fulfilling and successful year in 2009.

Yours sincerely,

Liz Sugimoto

Secretary JTAN

Japanese Teachers' Association of NSW



(JTAN)
ABN 94 045 344 808
PO Box 419 Belrose 2085
<http://www.jtan.org.au>

2009 JTAN Membership

Thank you for your interest in the Japanese Teachers' Association of NSW. Before you apply for membership and pay the fee, please read the membership rules below.

JTAN membership rules

(Payment of membership fees constitutes agreement to these rules)

- Membership is open to any individual who is interested in the teaching of Japanese in Primary or Secondary schools, Universities and TAFE. Membership is not transferable to another person.
- Annual membership starts from 1 February 2009 and ends 31 January 2010. In general, annual membership fees are to be paid by 15 February 2009. There is no discount on membership fees.
- The membership fee is not refundable once banked.
- Members will receive information and resources, mainly through electronic mail. However, you are not permitted to share your PIN and password or any resources with people who do not pay membership fees to JTAN (this includes students).
- All members will occasionally be asked to contribute their time and/or share their knowledge and experience with other members. On such an occasion, JTAN requests that you contribute as much as you are able.
- Some information may not be sent to members who do not provide an email address.
- JTAN Mailing List facilities used by the JTAN Committee will disclose your name, email address, school/institution name and current courses taught.
- JTAN exams are copyright and are only to be used / amended by JTAN members within purchasing institutions in the course of their teaching at those institutions. JTAN Exams are not to be used by JTAN members within non-purchasing institutions and are not to be passed onto non-members for their use. Failure to adhere to these conditions of purchase will result in legal action by JTAN.
- JTAN Exam embargoes are to be strictly adhered to. Failure to do so will result in cancellation of membership.
- If you have read and agreed with all of above conditions, please:

Fill in the application form on the next page (preferably email to esugimoto@optusnet.com.au) then send your cheque by post to JTAN, P.O. Box 419 Belrose 2085 (or arrange for a money transfer from your bank account to the JTAN bank account). Page 4 is the Invoice. 2.

Contact: Liz Sugimoto
esugimoto@optusnet.com.au

Japanese Teachers' Association of NSW



(JTAN)
 ABN 94 045 344 808
 PO Box 419 Belrose 2085
<http://www.jtan.org.au>

2009 Membership Application Form

Your Name:	Mr Ms Mrs	Surname	First name	
Institution Name and Address:	Institution Name: _____			Post code _____
	Address: _____ _____			
Email Address:	<i>Work or Home (please fill in one address clearly)</i>			
Phone No.:	<i>Home:</i> _____			
	<i>Work:</i> _____			
	<i>Mobile Phone:</i> _____			
Membership Fees:	<i>Method of payment</i>		<i>Date of payment</i>	
	Cheque		Date posted:	
	Bank Transfer*		Date transferred:	
Year levels & Japanese courses taught by you in 2009:	<i>Please delete/cross out the course you are not teaching in 2009</i>			
	Primary	Stage 4	Stage 5	Beginners
	Continuers	Extension	Background	University
Textbooks used for the courses	1. _____ 2. _____ 3. _____ 4. _____ 5. _____			
Remarks <i>(comments, request, concerns etc.)</i>				

* Please remember to write your name in the Description Box of the bank transfer form.

Japanese Teachers' Association of NSW



(JTAN)
ABN 94 045 344 808
PO Box 419 Belrose 2085
<http://www.jtan.org.au>

INVOICE

20th January 2009

Goods and Services	Amount
2009 Membership Fees for Japanese Teachers' Association of NSW	65.00 excluding GST
Total	65.00

METHODS OF PAYMENT

1) Cheque / Money Order

Please make your cheque payable to:
Japanese Teachers' Association of NSW

and post your Membership Form and / or your Cheque / Money Order to:

Japanese Teachers' Association of NSW
PO Box 419 Belrose NSW 2085

Our ABN is: 94 045 344 808.

or

2) Bank Transfer

Please write your member name and transfer the membership fee to:

Bank: Westpac Banking Corporation
23-25 Broughton Street, Milson's Point Branch
BSB: 032-195
Account No.: 17-4882
Account name: Japanese Teachers' Association of NSW

Please note that Japanese Teachers' Association of NSW is NOT registered for GST.

Japanese Teachers' Association of NSW



(JTAN)
ABN 94 045 344 808
PO Box 419 Belrose 2085
<http://www.jtan.org.au>

Proposed Events Calendar for 2009

Because the DET Conference is held in Term 1, we will not have a formal Workshop then.

Application Forms for all workshops will be included in Newsletters and will be posted on the JTAN website

Sat 2nd May 2009

MLC Sydney (near Burwood Station)

Extension Workshop for Teachers \$80

- 1 ½ hours Spirited Away Extracts 3 & 4
- Speaking/Writing Assessment
- Production of Listening Scripts
- Participants receive CD of Session 1&2 on the day and a Listening CD after editing and recording scripts is completed
- Join us for dinner afterwards?
(own cost)

Sat 13th June 2009

North Sydney Boys High School

Year 12 Continuers Day for Students \$20

- Speaking and Listening Practice
- AM or PM session for students

Wed 1st July

Sydney Uni

Year 10 Day for Students \$15

- Various activities across all skill areas

Sat 1st August (first Sat of Term 3)
(date and venue to be confirmed)

Year 12 Beginners Day for Students \$20

AGM Workshop tba
(date, venue and workshop focus to be confirmed)

Regional Workshops ...Please contact Helen Sarantopoulos, Vice President JTAN

Japanese Teachers' Association of NSW



(JTAN)
ABN 94 045 344 808
PO Box 419 Belrose 2085
<http://www.jtan.org.au>

2009 JTAN Exam & Resource Kits (SOLD ONLY TO JTAN MEMBERS)

JTAN will publish the following kits in 2009. Each exam kit (Written Paper and Listening) will be on a CD. The audio section can be played both on a computer and on a CD player.

- Beginners - Year 11 Preliminary Yearly Examination Paper
- Beginners - Year 12 Trial HSC Examination Paper
- Continuers - Year 11 Preliminary Yearly Examination Paper
- Continuers - Year 12 Trial HSC Examination Paper
- Extension - Year 12 Trial HSC Examination Paper (No Listening)
- Extension - Listening CD (from May Workshop)

Please note that we require a signed declaration from the Head of Languages Department at your school acknowledging the embargo dates.

JTAN has COPYRIGHT on all JTAN Exams and they are only to be used / amended by JTAN members in the course of their teaching. JTAN Exams are not to be used by other organizations or non-members. Failure to adhere to this will result in legal action by JTAN.

N.B. Late Orders will incur a Late Fee of \$50 per exam.

Page 7 is the application form and the invoice. Please fill in the order form clearly and post it with your school cheque to JTAN at the above address.

The closing date for orders is:

- 22nd May 2009 for both Trial HSC Exams and Year 11 Preliminary Exams

Your order will be delivered by:

- 30th June 2009 for Trial HSC Examinations, but the papers are embargoed until the 31st of August 2009.
- 7th August 2009 for Preliminary Yearly Examinations, but the papers are embargoed until 28th September 2009.
- Please note that we will not send any exam kits prior to payment being received.



2007 - 2008 JTAN Exam Kits

Please note : There are a very limited number of 2007 - 2008 JTAN Examination kits available for a REDUCED PRICE. Page 8 is the application form and the invoice. Your order will be delivered upon receipt of your payment.

Japanese Teachers' Association of NSW



(JTAN)
 ABN 94 045 344 808
 PO Box 419 Belrose 2085
<http://www.jtan.org.au>

JTAN Examination & Resource Kits - 2009 Order Form and Invoice

Teacher's Name:

School:

Email Address:

School Address

Post code: Phone: Fax:

DECLARATION

I,.....(name)....., being the Head of Department for Languages at.....(school)..... understand that a condition of purchase of the JTAN Exam kits listed below requires acceptance of the embargo dates as stated on this order form. A further condition of purchase is that JTAN retains the COPYRIGHT on all JTAN Exams and they are only to be used / amended by JTAN members within purchasing institutions in the course of their teaching at those institutions. JTAN Exams are not to be used by JTAN members within non-purchasing institutions and are not to be passed onto non-members for their use. Failure to adhere to these conditions of purchase will result in legal action by JTAN.
 I understand and support all of the above. Signed.....

Please tick the box/boxes on the left to indicate your order and write the amounts due in the column on the right.

<input type="checkbox"/>	2009 Japanese Examination kits published by JTAN.	Unit Cost	Total
<input checked="" type="checkbox"/>	Beginners Preliminary Yearly Examination Paper on CD	\$95.00	
<input type="checkbox"/>	Beginners HSC Trial Paper on CD	\$95.00	
<input type="checkbox"/>	Continuers Preliminary Yearly Examination Paper on CD	\$95.00	
<input type="checkbox"/>	Continuers Trial HSC Paper on CD	\$95.00	
<input type="checkbox"/>	Extension Trial HSC Paper	\$60.00	
<input type="checkbox"/>	Extension Listening CD (from May Workshop)	\$80.00	
	TOTAL		

Please make your school cheque payable to Japanese Teachers' Association of NSW. Our ABN is 94 045 344 808. Please note that the Japanese Teachers' Association of NSW is NOT registered for GST.

Japanese Teachers' Association of NSW



(JTAN)
ABN 94 045 344 808
PO Box 419 Belrose 2085
<http://www.jtan.org.au>

JTAN Examination Kits – 2007 & 2008 SALE Order Form and Invoice

Name:

School:

Email Address:

School Address:

Post code: Phone: Fax:

Please tick the box/boxes on the left indicate your order.

<input checked="" type="checkbox"/>	Japanese Examination kits published by JTAN.	Unit Cost	Total
<input type="checkbox"/>	2008 Extension Trial HSC paper	\$30.00	
<input type="checkbox"/>	2008 Japanese Beginners Year 11 Semester 1 Listening Assessment Kit	\$80.00	
<input type="checkbox"/>	2007 Extension Trial HSC Paper on CD	\$30.00	
<input type="checkbox"/>	2007 Continuers Yearly Examination paper on CD	\$50.00	
<input type="checkbox"/>	2007 Continuers Preliminary Yearly Examination paper on CD	\$50.00	
<input type="checkbox"/>	2007 Beginners Trial Examination paper on CD	\$50.00	
TOTAL excluding GST			

If you require any other, earlier JTAN Exam, please contact Liz Sugimoto at the email address below.

Please make your school cheque payable to Japanese Teachers' Association of NSW. Our ABN is 94 045 344 808. Please note that the Japanese Teachers' Association of NSW is NOT registered for GST.

8.